

**DARE COUNTY**

**SCHOOLS**

Application

**Superintendent of Schools**

JULY 2022

An Equal Opportunity Employer

Date Submitted: Click or tap here to enter text.

**PERSONAL DATA**

* **Name**:       (Title)       (First)       (Middle Initial)       (Last)

Other Name(s) under which transcripts, certificates, and former applications may be listed:

* **Other**:       (Title)       (First)       (Middle Initial)      (Last)
* **Email Address:** Click or tap here to enter text.

**POSTAL ADDRESS**

**Current Address**

* **Number & Street**: Click or tap here to enter text.
* **Apt. Number**: Click or tap here to enter text.
* **City**: Click or tap here to enter text.
* **State/Province**: Click or tap here to enter text.
* **Zip Code**: Click or tap here to enter text.
* **Country**: Click or tap here to enter text.
* **Home/Cell Phone**: Click or tap here to enter text.
* **Daytime Phone**: Click or tap here to enter text.

**LICENSURE**

**Do you hold a valid superintendent license in North Carolina?**

Click or tap here to enter text.

*If yes, please attach a copy to your application.*

**Do you hold a valid superintendent license or certificate in any other state(s), and if so, what state(s)?**

Click or tap here to enter text.

*If yes, please attach a copy(ies) to your application.*

**If you do not hold any superintendent license, please explain your current licensure status.**

Click or tap here to enter text.

**EMPLOYMENT HISTORY**

**Describe your present employment.**

**Employer (include city and state where located)**:

Click or tap here to enter text.

**Your title**: Click or tap here to enter text.

**Beginning date of employment**: Click or tap here to enter text.

**Number of students (in school system)**: Click or tap here to enter text.

**Number of employees you supervise**: Click or tap here to enter text.

**Amount of budget you control**: Click or tap here to enter text.

**Major responsibilities**:

Click or tap here to enter text.

**Please list in reverse chronological order all full-time positions, excluding your current position listed above, that you have held both within and outside the field of education. Please attach a resume to your application.**

**Employer (include city and state where located)**:

Click or tap here to enter text.

**Your title**: Click or tap here to enter text.

**Date employed (from)**: Click or tap here to enter text.

**Date employed (to)**: Click or tap here to enter text.

**Number of students (in school system)**: Click or tap here to enter text.

**Number of employees you supervised**: Click or tap here to enter text.

**Amount of budget you controlled**: Click or tap here to enter text.

**Reason for leading**: Click or tap here to enter text.

**Major responsibilities:**

Click or tap here to enter text.

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**EMPLOYMENT HISTORY CONTINUED**

**Employer (include city and state where located)**:

Click or tap here to enter text.

**Your title**: Click or tap here to enter text.

**Date employed (from)**: Click or tap here to enter text.

**Date employed (to)**: Click or tap here to enter text.

**Number of students (in school system)**: Click or tap here to enter text.

**Number of employees you supervised**: Click or tap here to enter text.

**Amount of budget you controlled**: Click or tap here to enter text.

**Reason for leading**: Click or tap here to enter text.

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**Reason for leading**: Click or tap here to enter text.

**Major responsibilities:**

Click or tap here to enter text.

**EDUCATIONAL BACKGROUND**

**Below, please list in reverse chronological order all college and postgraduate institutions you have attended and attach an electronic copy (e.g. a scanned PDF) of the corresponding transcript. Certified transcripts are not required.**

**Institution**: Click or tap here to enter text.

**Location**: Click or tap here to enter text.

**Years of Attendance**: Click or tap here to enter text.

**Degree Received**: Click or tap here to enter text.

**Major/Minor**: Click or tap here to enter text.

**Institution**: Click or tap here to enter text.

**Location**: Click or tap here to enter text.

**Years of Attendance**: Click or tap here to enter text.

**Degree Received**: Click or tap here to enter text.

**Major/Minor**: Click or tap here to enter text.

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**Degree Received**: Click or tap here to enter text.

**Major/Minor**: Click or tap here to enter text.

**PROFESSIONAL AND COMMUNITY ACTIVITIES**

**In order of importance to you, please list the professional organization(s) of which you are or have been a member:**

Click or tap here to enter text.

**Please list any professional awards you have received and publications you have written:**

Click or tap here to enter text.

**In order of importance to you, please list the community organization(s) of which you are or have been a member:**

Click or tap here to enter text.

**Please list any community awards you have received:**

Click or tap here to enter text.

**PART I: SHORT ANSWER**

**Please briefly describe any accomplishments or significant experiences you have had with each of the following programs or activities. Non-traditional candidates are encouraged to explain comparable experiences.**

1. **Success in working with diverse populations**  
   Click or tap here to enter text.
2. **Fostering community relations and/or intergovernmental partnerships**Click or tap here to enter text.
3. **Planning and funding school facilities**  
   Click or tap here to enter text.
4. **Financial planning, budgeting, and procuring additional funding**   
   Click or tap here to enter text.
5. **Instructional leadership**  
   Click or tap here to enter text.
6. **Organization planning and team building**  
   Click or tap here to enter text.

**PART II: ESSAYS**

1. **How should the board and superintendent work together to complement and support each other?**  
   Click or tap here to enter text.
2. **What would you do to raise student achievement levels and help close achievement gaps?**  
   Click or tap here to enter text.
3. **What personal and/or administrative skills or experiences do you have which you believe make you qualified to be our next superintendent?**  
   Click or tap here to enter text.
4. **What are the first things you would do to learn about our community and schools?**  
   Click or tap here to enter text.

**ADDITIONAL INFORMATION**

Please attach any additional information you wish to share with the board that is not specifically covered in this application form and which you would like to the board to consider as it evaluates your application? (e.g., cover letter, news articles, etc.).

**CRIMINAL AND EMPLOYMENT BACKGROUND INFORMATION**

Have you ever been convicted of a crime as follows? Note, in accordance with state law, you are not required to disclose any arrest, charge, or conviction that has been expunged from the public record.

Felony Click or tap here to enter text.

Misdemeanor Click or tap here to enter text.

Traffic Offenses Click or tap here to enter text.

If yes, please provide a brief explanation of the date and circumstances below or on an attached page. Note, in accordance with EEOC guidance, disclosure of such information will not be an automatic bar to employment.

Click or tap here to enter text.

Have you ever been dismissed, bought out, asked to resign from a position, or had a contract not renewed?

Click or tap here to enter text.

If yes, please provide a brief explanation of the date, position, employer, and circumstances below or on an attached page.

Click or tap here to enter text.

**RELEASE AND CERTIFICATION**

I hereby expressly authorize the Dare County Board of Education and its agents and employees to make any investigation of my personal, financial, or employment history. This release expressly includes, but is not limited to, federal and/or state, criminal, law enforcement, or traffic records. I understand that I am not required to disclose any arrest, charge, or conviction that has been expunged from the public record. I also expressly give permission for the Dare County Board of Education and its agents and employees to have access to any and all personnel records it may receive in connection with my application. I further authorize any former employer, person, firm, corporation, credit agency, administrative body, or governmental agency to give the Dare County Board of Education, its agents, or employees any information they may have regarding me. In consideration of the review of my employment application by the Dare County Board of Education, I hereby release the Dare County Board of Education, its agents, and employees, and any and all providers of information to whom this is sent from any liability as a result of furnishing or receiving this information. I hereby authorize my previous employers to provide all information which they may have concerning my past employment and release them and the Dare County Board of Education, its agents, and employees, as well as all previous employers from any potential liability resulting from the release of information. I also certify that I have read this information carefully and that the information I have given is correct and complete. I understand and agree that the falsification of any statement on this application, or in any personal interview, will constitute sufficient grounds for non-employment or dismissal.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Dare County Board of Education does not discriminate in the hiring, tenure, or promotion of employees on the basis of race, religion, sex, national origin, disability, age, genetic testing and screening information, or veteran status.

**COLLECTION OF PUBLIC INFORMATION**

Thank you for submitting an application for the position of Superintendent of the Dare County School System. During the process of evaluating candidates, the Dare County Board of Education, its agents, and employees may view and/or access information about applicants that is publicly available, including information that is publicly available on the Internet. The board will not use information from any such source to discriminate on the basis of race, religion, sex, national origin, disability, age, genetic testing and screening information, or veteran status or any other legally protected status.

By signing below, I acknowledge and agree that the board my view and/or access publicly available information about me, including information publicly available on the Internet, as part of its review of my application for the position of the Dare County Superintendent of Schools. I further understand and agree that falsification of any publicly available information, explanation, or supporting documentation will constitute sufficient causal grounds for non-employment and/or dismissal.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_